

# PIKKIE PRET

## 2023

# APPLICATION FORM



<b>Applying for:</b>	
<b>Gr.R</b> (Born in 2017)	
<b>Gr.RR</b> (Born in 2018)	
<b>Gr.RRR</b> (Born in 2019)	

<b>Gr.R</b> (Born in 2017)	
<b>Gr.RR</b> (Born in 2018)	
<b>Gr.RRR</b> (Born in 2019)	

- This form must be signed and completed.
- All the documentation below must accompany this form before **ADMISSIONS** will be considered and handed in at our Pikkie Pret office.

1.		<b>Duplicate of child's Unabridged birth certificate</b>
2.		<b>Duplicate of both parent's and/or guardians identification documentation</b>
3.		<b>Duplicate of Road to Health (Complete booklet + immunisation card)</b>
4.		<b>Proof of home address of parents and/or guardian</b>
5.		<b>Transfer of learner from previous school</b>
6.		<b>Any medical reports</b>

## 1. Learner's information:

Surname:			
Full name:			
Nick name:			
Birth date:			
Identification number:			
Age:			
Sex:			
Mother language:			
Education language:			
Previous school/ play group with contact information:			
Any children already in Pikkie Pret?			
Home address:			
Living situation: (Cross the correct answer)	Living with both parents	Living with one parent	Specify

## 2. Parents/ guardians information:

<b>Father (Compulsory)</b>		<b>Mother (Compulsory)</b>	
Surname:		Surname:	
Full name:		Full name:	
Nick name:		Nick name:	
ID Number:		ID Number:	
Marital status:		Marital status:	
Career:		Career:	

Employer: (Name and number)		Employer: (Name and number)	
Father's home address:		Mother's home address:	
Cell-phone number:		Cell-phone number:	
Whatsapp number:		Whatsapp number:	
E-mail address:		E-mail address:	
Post address:		Post address:	

### **3. Details of an additional contact in case of an emergency:**

Surname:	
Full name:	
Relations:	
Contact number/s:	

### **4. Learner's medical information:**

Name and surname of house doctor:	
Contact number/s:	
Address:	
Medical Fund name:	
Main member initials and surname:	
Medical aid number:	
Does the learner suffer from any allergies? Specify with medical report	
Does the learner suffer from any medical conditions, illness, deviations or underwent any surgeries?	

Specify with medical report:	
What childhood disease has the learner already suffered from before? Specify with any medical details:	

**5. Learner's medical information – Permission:**

In the case of an emergency, I, \_\_\_\_\_, hereby give my permission that a medical practitioner may treat my child as needed. All attempts will be made to contact the learner's parents/ guardian or emergency contact before these steps are taken. The school and staff will take no responsibility for any of the medical payments regarding the learner. I take note that the school takes reasonable precautions for the safety and well being of my child, but that participation on Pikkie Pret premises solely at the risk of my child and that I indemnify the governing body, school and staff from any and all claims that may arise from such participation.

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

**6. Learner transport:**

Who will be dropping the learner off at school?	
Who will be picking up the learner from school?	
In an emergency; contact person:	
Is there a sibling at our school?	
If yes, what is the learner's name and surname:	
If there is made use of transport services:	
Name and surname of owner of transport services:	
Cell-phone number:	
Name and surname of driver:	
Cell-phone number:	

### 7. Permission to use photo's/images:

I, accept that there will be informal photos taken during occasions and functions in the classes and during outside play. I also give Pikkie Pret permission to place these photos on social media platforms. Pikkie Pret will keep this media in good taste for publication at all times and take the necessary judgement for its use.

\_\_\_\_\_  
Signature of parents/guardian

\_\_\_\_\_  
Date

### 8. Details of account holder:

Surname:	
Full name:	
ID number:	
Relations:	
Career:	
Name of employer:	
Contact number of employer:	
Payment options:	Debit order/ Electronical Fund Transaction (EFT) ONLY the above options are used and NO direct cash deposits are allowed. Please cooperate with us on this matter.

### 9. Account holder statement:

I, the undersigned, \_\_\_\_\_, state hereby that the information given by the Account holder in the Application to Admission, is complete and correct. We accept joint responsibility and liability towards Pikkie Pret, for the punctual payment of the acceptance fee, with admission, monthly school fees and any other amounts that would become payable to the school. Hereby, I, the undersigned also accept the Financial Terms and Conditions attached.

\_\_\_\_\_  
Signature of account holder

\_\_\_\_\_  
Date

## **10. Financial Terms and Conditions:**

1. School fees are strictly paid upfront, before the 7<sup>th</sup> of every month. There will be strict action taken against parents with outstanding school fees. If a child's school fees are not up to date, they will NOT be allowed to go to school, until all school fees are up to date. School fees are paid over 11 months.
2. A once of acceptance fee is payable with the commencement of admission. (This will serve as January's school fee – you will be notified of this payment).
3. I/ we accept responsibility for the punctual payment of all school fees as charged by the school, as well as payment of all legal costs and collection commission, on an attorney and own-client scale, for the collection of any arrears.
4. If you child is absent, due to an illness or vacation, the monthly school fees must still be paid.
5. Only monthly debit orders, Electronic Fund Transactions (EFT) are used as payment options.
6. The account holder undertakes to notify the school in writing or per e-mail ([pikkiepret2@gmail.com](mailto:pikkiepret2@gmail.com)) a month (30 days) prior of his/her child leaving the school.
7. The school will not pay back any fees for the month that the child is leaving the school in.
8. Outstanding school fees: No extensions can be granted – if you are a month (30 days) behind on school fees, you will be requested to keep your child at home till all outstanding fees are settled.
9. Electronic Fund Transaction (EFT): With the first payment, please use your child's name, surname and class as reference. Afterwards you will receive an account number that will be used as the reference from there on.

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Signature of account holder

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Date

## **11. CONSENT FORM IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT 4 OF 2013 (POPI)**

### **Consent to use personal information:**

- By agreeing to the terms of this information form, you, (PARENT/GUARDIAN), hereby voluntarily authorise Pikkie Pret, Kathu to process your personal information as well as that of the learner (Pikkie Pret Kleuterskool registered learner), (including the names, physical address, telephone numbers and any other information you have provided to the school).
- Processing shall include the receipt, recording, organising, collation, storage, updating or modification, retrieval, alteration, consultation and use; the dissemination by means of transmission, distribution or making available in any other form, or the marking, linking as well as blocking, degradation, erasure or destruction of information.
- This consent is effective immediately and will remain effective until one of the conditions stated under paragraph 8 of the Policy on the Protection of Personal Information has been met.
- The personal information may only be processed if it is adequate, relevant and not excessive, given the purpose for which it is processed, and if processing occurs in accordance with the relevant provisions of POPI. The purpose of the processing of information must relate to a function or an activity of the school.
- In addition, you hereby take note that Pikkie Pret Kleuterskool collects and process personal information pertaining to the proper functioning, management and governance of the centre, as prescribed in the South African Schools Act 84 of 1996 and other relevant education legislation and policies.
- The type of information will depend on the purpose for which it is collected, and will be processed for that purpose only.
- In terms of section 11 of POPI, personal information may only be processed in the following circumstances:
  - If the data subject, or a competent person where the data subject is a child, consents to the processing
  - If processing complies with an obligation imposed by law on the school.
  - If processing protects a legitimate interest of the data subject
  - If processing is necessary for the performance of a public law duty
  - If processing is necessary for pursuing the legitimate interests of the school

### **Your rights in terms of this consent:**

- The right to know what information is being kept, how it is being used and when the school will disclose it
- The right to correct your details. The school will try to keep your information up to date. However, should any of your details change, please notify us to ensure that our records are as accurate as possible

- The right to revoke consent. You may revoke the consent you have given us in terms of this form at any time. Your revocation should be in writing and addressed to the secretary at our officer at the centre. Revoked consent is not retroactive and will not affect any past or existing use of your information

**Consent to receive marketing information**

By agreeing to the terms of this consent form, you expressly consent to the processing of your information for marketing purposes. You understand that by consenting, you may receive marketing materials from Pikkie Pret Kleuterskool, Kathu, relevant to centre information only, in the form of SMS's, WhatsApps, e-mails etc. from the centre, parent-teacher association.

**Permission to make personal information available on broadcast platforms**

By agreeing to the terms of this information form, you expressly consent to your personal information, including in the form of video recordings for a programme related to the school, as well as any participation in any school sport or school cultural event on a television station or other form of transmission or broadcasting platform including the Internet, or Apps, be used in such broadcasts. In order to avoid confusion and for the sake of clarity, I hereby consent to personal information being made available for processing on any broadcasting platforms as Consent DVD's; School Plays, Facebook Personal Group Pikkie Pret Kleuterskool, Kathu

**Please tick the appropriate box below:**

<b>I agree</b>	<input type="checkbox"/>
<b>I don't agree</b>	<input type="checkbox"/>

\_\_\_\_\_  
**Signature of parent**

\_\_\_\_\_  
**Date**



**12. Pikkie Pret Banking Details:**

Account name:	Pikkie Pret
Branch:	ABSA Kathu
Branch code:	632005
Type of account:	Check
Account number:	1990620012
Proof of payment:	Pikkiepret2@gmail.com

**13. Pikkie Pret Contact Details:**

Cell-phone number:	066 113 7929
E-mail address:	<a href="mailto:Pikkiepret2@gmail.com">Pikkiepret2@gmail.com</a>
Web page:	<a href="http://www.pikkiepret.co.za">www.pikkiepret.co.za</a>
Facebook page:	Kleuterskool PikkiePret Kathu
Address:	Ben Albertsweg (located next to Primary School Kathu)

**Become a  
Pikkie  
Pretter!!!**